



Gaelscoil na Lochanna

Polasaí Fóin (Foireann agus Páistí)

Déanann an polasaí seo cur síos ar dhea-chleachtas úsáid fóin idir úsáid foirne agus páistí. Go ginéaralta, I rith an scoillae, is ceart fóin a úsáid ar chásanna éigéandála amháin.

Glaonna oibre i rith an lae

- Ba cheart glaonna ar thuiste nó caomhnóir a choinneáil gearr. Sa chás go bhfuil cómhra fada de dhíth, ba cheart coinneadh pearsanta a eagrú.
- Ba cheart aon ghlaonna proifisiúnta eile a dhéanamh i gcomhairle leis an bPríomhoide agus ba cheart socrúithe féitheoireachta a bheith déanta.

Glaonna Pearsanta

- Go ginéaralta, ba cheart glaonna pearsanta a bheith déanta ag amanna sosa amháin.
- I gcásanna éigéandála, ba cheart don bhall foirne rogha discrídeach a dhéanamh faoi ghlaoch a dhéanamh.
- Ba cheart glacadh le glaonna isteach i gcásanna éigéandála amháin.

Fóin Póca

- Is féidir fóin pócaí a chur ar siúl ag amanna sosa.
- I gcásanna éigéandála, ba cheart don bhall foirne rogha discrídeach a dhéanamh faoi ghlaoch a dhéanamh.
- Leanann rialacna mar gheall ar théacsanna a sheoladh agus a ghlacadh na rialacha céanna maidir le glaonna a dhéanamh.

Fóin na bPáistí

- Tá ar phaistí a thógann fóin póca ar scoil iad a bheith múchta agus a thabhairt don mhúinteoir ranga go dtí am dul abhaile.



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Polasaí Fóin/Phone Policy (Staff & Children)

This policy sets out our agreed best practice regarding use of phones by staff and school children.

In general, access to phones during the school day should be limited to urgency only.

Work Calls During the School Day

- Calls to parents/guardians should be kept as short as possible. Where a lengthy conversation with parents/guardians is required, appointments should be made to meet parents
- Calls to other professionals and organisations should be made in consultation with the Principal and classroom supervision will be arranged where appropriate

Personal Calls

- In general, personal calls should be carried out during break time
- In cases of urgency, a staff member should use discretion in making calls
- Incoming personal calls should be reserved for urgent matters

Mobile Phones

- Mobile phones may be turned on during lunch time
- In case of urgency, staff should use discretion in making calls
- Texting should follow the rules in relation to calls

Children's Phones

Children who carry phones are required to turn them off during school time and to leave them with the teacher until home time